

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year

2014-15

#### I. Details of the Institution

1.1 Name of the Institution

Shri Shivaji Arts & Commerce College, Amravati

1.2 Address Line 1

Shivaji Nagar,

Address Line 2

Morshi Road

City/Town

Amravati

State

Maharashtra

Pin Code

444603

Institution e-mail address

clg\_amt\_sac@ssesa.org

Contact Nos.

919421470984

Name of the Head of the Institution:

Dr. Smita Raosaheb Deshmukh

Tel. No. with STD Code:

0721-2560510

Mobile: 919130430320

Name of the IQAC Co-ordinator: Prof. Avinash R. Deshmukh

Mobile: 919422190468

IQAC e-mail address: deshmkhavi537@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN11050

OR

1.4 NAAC Executive Committee No. & Date: EC/53/RAR/81  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address: www.shivajicollege.org

Web-link of the AQAR: www.shivajicollege.org/AQAR2014-15.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	73	May 2004	5 Years
2	2 <sup>nd</sup> Cycle	B	2.57	04-09-2010	5 Years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 01-08-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 26-09-2011
- AQAR 25-09-2012
- AQAR 14-08-2013
- AQAR 16-09-2014

## 1.9 Institutional Status

Sant Gadge Baba Amravati University, Amravati

University

State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☐

Autonomous college of UGC

Yes ☐ No ☒

Regulatory Agency approved Institution

Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education ☒ Men ☐ Women ☐Urban ☒ Rural ☐ Tribal ☐

Financial Status

Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

## 1.10 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Journalism &amp; Mass Communication

## 1.11 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati  
University, Amravati

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NIL

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held



2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State ☒ Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<input type="text" value="Annexure-2"/>	

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	07	--	05	--
UG	03	--	01	--
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	<b>10</b>	<b>--</b>	<b>06</b>	<b>--</b>
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : ☒

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 M.Com.& M.J.M.C.
Trimester	--
Annual	02 U.G. + 05 P.G.

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes as per UGC Pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	19	10	02	01

2.2 No. of permanent faculty with Ph.D.

26

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

48

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	30	12
Presented papers	08	30	12
Resource Persons	--	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT based Teaching & Learning method by faculty, use of Language Lab for listening, speaking & improving skill

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0 0 8

2.10 Average percentage of attendance of students

75%



2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	215	--	19.00	41.00	40.00	44.18
B.Com.III	142	--	42.00	08.00	50.00	52.81
BJMC III	15	--	30.76	61.53	07.69	86.67
MJMC II	36	21	31.00	25.00	44.00	88.89
M.A. (Eng.)II	04	--	--	--	--	--
M.A. (Pol.Sc.)II	30	--	--	100.00	--	60.00
M.A. (Gop.)II	15	--	90.00	10.00	--	100.00
M.A.(Eco.)II	38	--	--	43.00	47.00	60.52
M.A.(H-Eco.)II	05	--	--	100.00	--	80.00
M.Com.II	Result not yet declared					
M.Phil. (Com.)	Result not yet declared					
M.Phil.(Eco.)	04	--	100.00	--	--	75.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- (1) IQAC of the College took initiative in asking teachers to regularly engage the classes and monitor the attendance of the students in the classes.
- (2) Both UG & PG time-tables displayed in the beginning of the session.
- (3) Internal evaluation mechanism evolved.
  - (a) 02 unit tests conducted.
  - (b) Home assignment given and copybooks assessed.
  - (c) Common Test held every year before the commencement of university exams.
- (4) Toppers from the College in university exams, Encouraged by giving cash prizes by the faculty of the College.
- (5) Guests and visiting faculty invited every year to deliver lectures.
- (6) Seminars, conferences and workshops organized.
- (7) The faculty of the College encouraged to take part in national, international conferences and to read papers in such conferences.
- (8) The faculty of the College has published books and contributed articles to the national and international journals.
- (9) English Language Lab. Set up to increase the proficiency of the students in English Language.
- (10) At least 05 faculty members are members of the Board of Studies of S.G.B. Amravati University and are actively involved in syllabus restructuring.



- (11) One faculty member of the College has been elected on two of the most prestigious authorities of the university, namely the senate and Management Council is directly an outcome of the efforts of IQAC.
- (12) Study Leave / Duty Leave granted to the teachers for doing Ph.D. and attending conferences.
- (13) (a) 03 faculties at UG level with 100% intake Arts, Commerce and Bachelor of Journalism and Mass Communication.  
(b) 07 P.G. departments  
(c) 02 M.Phil. courses
- (14) Teachers encouraged to attend Orientation and Refresher courses.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	01
HRD programmes	--
Orientation programmes	01
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
<b>Others Short Term Course</b>	<b>04</b>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	01	Nil	Nil
Technical Staff	01	Nil	Nil	Nil

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

We encourage Research activity by encouraging the staff by way of MRP, Ph.D., Research Journals and linkages and related activities.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02		
Outlay in Rs. Lakhs			19.86	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	10		
Outlay in Rs. Lakhs			9.99	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	27	16	05
Non-Peer Review Journals			
e-Journals			
Conference proceedings	11	22	07

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC	1986000	
Minor Projects		UGC	999000	784000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the  
Institution

Level	International	National	State	University	College
Number			01		
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent	Number
National	Applied Nil
	Granted Nil
International	Applied Nil
	Granted Nil
Commercialised	Applied Nil
	Granted Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
			03			

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

13

52

3.19 No. of Ph.D. awarded by faculty from the Institution

08

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level  49 State level

National level  120 International level

3.22 No. of students participated in NCC events:

University level  20 State level  06

National level  05 International level  --

3.23 No. of Awards won in NSS:

University level  -- State level  --

National level  -- International level  --

3.24 No. of Awards won in NCC:

University level  -- State level  --

National level  -- International level  --

3.25 No. of Extension activities organized

University forum  College forum

NCC  10 NSS  40

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The faculty members honour the meritorious students by giving cash prizes.
- A handsome amount was given by the staff members towards the welfare of soldiers as Flag Day Donation.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.2 acres	--	--	6.2 acres
Class rooms	30	--	--	30
Laboratories	06	--	--	06
Seminar Halls	02	--	--	--
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

1. Library is computerized with the use of SOUL 2.0 providing OPAC facility, circulation, acquisition, Barcode is used for circulation.
2. College office is automated and provided all facilities through various module of software

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12650	3225000	543	147037	13195	3372037
Reference Books	32740	10081000	696	208099	33436	10289099
e-Books	N-LIST	5000	N-LIST	5000		
Journals	Renewals		40	55000	40	55000
e-Journals	N-LIST	5000	N-LIST	5000		10000
Digital Database	--	--	--	--	--	--
CD & Video	30	2200	--	--	30	2200
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	97	50	10	10	--	08	11	08
Added	--	--	--	--	--	--	--	--
Total	97	50	10	10	--	08	11	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

N-LIST Orientation program for Teachers and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.47
ii) Campus Infrastructure and facilities	6.50
iii) Equipments	2.05
iv) Others	--
<b>Total :</b>	<b>11.02</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Classes for competitive examinations started.
2. Classes for NET / SET exams organised
3. Remedial Coaching Classes are being engaged.
4. Group discussions, quiz, extension lectures, seminar on workshops organised from time to time on societal issues and academic topics.
5. Parent / guardian teacher scheme implemented to monitor the progress of the students.
6. Promoted games and sports activities so that number of our students not only participated at state and national levels but also brought laurels to the College.
7. Campus placement organized.
8. Gender sensitization programmes organised.
9. Anti-ragging Committee formed.
10. Cell against sexual harassment of employees and girls both
11. Regular disbursals of government free-ships and scholarships.

#### 5.2 Efforts made by the institution for tracking the progression

Extension activities. Group discussions. Seminars.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1684	689	--	15

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

	No	%		No	%
Men	1216	50.92	Women	1172	49.08

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
398	523	162	1089	07	2179	500	563	193	1123	09	2388

Demand ratio 1 : 1

Dropout %	B.A. III :	1.83
	B.Com.III :	1.39
	BJMC III :	6.25
	MJMC II :	2.71
	M.Com. II :	Result not yet declared
	M.A. (Eng.)II	55.56
	M.A. (Pol.Sci.)II	21.67
	M.A. (Eco.)II	13.64
	M.A. (Gop.)II	0.00
	M.A.(H-Eco.)II	28.58
	M.Phil.(Com)	Result not yet declared
	M.Phil.(Eco.)	20.00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Competitive examination – 110.

No. of students beneficiaries

--

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	01	GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	13

5.6 Details of student counselling and career guidance

Student counselling - 110

Career guidance - 63

No. of students benefitted

13

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			14

5.8 Details of gender sensitization programmes

- 1) Resource persons delivered lectures to create awareness regarding female foeticide.
- 2) Blood Test for checking haemoglobin was conducted for girl students



### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	738 (OBC)	3073007
Financial support from government	131 (ST)	774632
Financial support from other sources		
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### Mission:

The solemn pledge that Dr. Panjabrao alias Bhausaheb Deshmukh took to metamorphose the condition of the rural masses of India by giving them the weapon of education to fight against the evils of poverty, superstition and ignorance has long been fulfilled.

Inspired by a vision of our founder president, we dedicate ourselves to the cause of quality and excellence in education to fulfil the legitimate aspirations of our young men and women to reach the zenith of achievement.

##### Vision:

1. To cater to the diverse sections of the society and therefore a variety of courses offered.
2. Premium on high quality teaching.
3. Traditional courses and Career Oriented Courses along with research oriented courses started and run.
4. To start Study Centres also of the work and philosophy of Dr. Panjabrao Deshmukh and Dr. Ambedkar.
5. NSS to be oriented to fulfil the social obligations.
6. MoU with reputed institutions.

#### 6.2 Does the Institution has a management Information System

1. Drive for paper less work.
2. Correspondence between the parent society and the College through electronic media.
3. CCTV on the campus installed
4. Admission work completely computerized.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. Lot of scope afforded to students in the choice of elective subjects.
2. 3 Career Oriented Courses run.
3. Feedback obtained from the students about curriculum.
4. As members of BoS 5 teachers involved in Syllabus making, 1 Academic Council member and 1 member of Adhoc Committee.
5. 1 member on the Board of Management of a prestigious institution like Hanuman Vyayam Prasarak Mandal (HVPM)
6. Prepared the syllabus of B.Voc. sanctioned by UGC to the College with financial grants of Rs.1.70 crore.

#### 6.3.2 Teaching and Learning

1. Remedial coaching classes for weak students.
2. Teacher-guardian scheme implemented to monitor the progress of these students.
3. Adoption of ICT in teaching and learning, use of e-resources from N-List Inffibnet in teaching and learning.
4. Incentive to merit students by the faculty of the institution.
5. Regular seminars held in P.G. Depts.
6. Departmental libraries started in the P.G. Departments
7. Guests lectures by eminent Academicians.
8. Students' Study Associations formed every year and activities conducted.
9. Readers' Club Awards the best reader in the College.
10. Group discussions held.

#### 6.3.3 Examination and Evaluation

1. 2 unit tests held every year.
2. 3 Home-assignments given every year.
3. Common Test at the end of the year.
4. But otherwise annual exam held by the parent university.
5. But Viva-voce is conducted by the College.
6. Adoption of ICT in teaching and learning.
7. English Language Lab set up to develop the students' proficiency in English
8. Significant improvement in results of University examinations as a result of measures implemented.
9. Classes for competitive examinations.

#### 6.3.4 Research and Development

Due to IQAC encouragement, significant increase witnessed in Ph.D. awardees, Ph.D. supervisors, research papers, books published and Minor and Major Research projects.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Developed Dr. Panjabrao Deshmukh Social Science Digital Library.
2. Best reader award given to both student and faculty every year on the occasion of Dr. S. R. Rangnathan birth anniversary.
3. Free internet facility with the speed 10 mbps and access to e-resources of N-List Inffibnet.
4. Computerized all housekeeping jobs of library activities with SOUL .
5. The Library Committee meetings held twice a year.
6. Annual Maintenance Contract for the maintenance of instruments.
7. Boys' and Girls' Hostel with 40 & 120 capacity.
8. Auditorium of the capacity of 166 newly constructed.
9. English Language Lab setup.
10. Commerce Lab of 50 computers with internet OFC connection.



6.3.6 Human Resource Management

1. At least 2 College Councils' meeting held every year.
2. Various committees to decentralize the administrative work.
3. ICT training to non-teaching staff.
4. The faculty members encouraged to attend short term, orientation and refresher course.
5. LMC meeting once every year.

6.3.7 Faculty and Staff recruitment

1. The College follows the UGC and state government recruitment norms.
2. Reservation policy strictly adhered to

6.3.8 Industry Interaction / Collaboration

1. A State level conference was organized by the Economics Dept. in collaboration with the Parent university.
2. MoU signed with a reputed educational institution like Dhanwate National College ('A' Grade College), Nagpur.

6.3.9 Admission of Students

1. Meritorious students preferred.
2. Talented sports students also given preference to various courses in the College.

6.4 Welfare schemes for

Teaching	Credit Co-op. Society
Non teaching	
Students	
	❖ Co-operative Stores. ❖ Cash incentives to university toppers. ❖ Social welfare funds ❖ scholarships and group insurance

6.5 Total corpus fund generated

Corpus fund generated as per University Norms. Rs.13625/-.

6.6 Whether annual financial audit has been done    Yes ☒    No ☐



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Shri Shivaji Education Society	Yes	IQAC
Administrative	Yes	State Government Auditors & Shri Shivaji Education Society	Yes	Jadhav & Associates, Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days? **N.A.**

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**N.A.**  
Outside the scope of our College

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

1. Alumni Association registered with Charity Commissioner.
2. Annual meeting held every year.

6.12 Activities and support from the Parent – Teacher Association

1. Meeting held with the parent association.
2. Suggestions noted down for implementation from the ensuing session.

6.13 Development programmes for support staff

1. Administrative software training conducted for administrative staff by Shri Shivaji Education Society.
2. The parent society conducted the workshop on financial planning.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Plantation of sapling on a large scale on the campus of the College.
2. Environmental consciousness created through lectures mainly through NSS.
3. Drive undertaken for plastic free campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Incentive cash prizes were given to the toppers of the university examinations by the faculty of the College.
2. Felicitation of Merit students organized every year.
3. A handsome amount of 11500/- was donated by the teaching & non-teaching staff members as 'ध्वजनिधी' a contribution meant for the welfare of soldiers of India.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. In the Annual Social Gathering, merit as well as other illustrious students were felicitated.
2. The members of the faculty are also felicitated after obtaining Ph.D. degree or awards from the reputed institutions.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. The Birth Anniversaries of important National Personalities of India observed every year.
2. Internal Evaluation System to make Examination an integral part of Teaching-Learning Process.
3. Guidance about health matters given to girls students by reputed local doctors.
4. Blood Donation camp organized.
5. A camp was organised for girl students to increase haemoglobin in the blood.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Plantation on a massive scale on the College campus.

7.5 Whether environmental audit was conducted?

Yes



No



7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

#### **STRENGTH**

- (1) At least two students from our College participated in National Sports events :-
  - i) Tushar Shelke - Gold Medalist (Archery)
  - ii) Ku. Prerna Borkar - Ball Badminton
- (2) The College organized one State Level Seminar (Economics Dept.)
- (3) Coaching classes held for Jobs in government sector.
- (4) Classes held for competitive examinations.
- (5) A vast area of more than 6 acres as College campus.
- (6) A pre-independence institution of reputation in Central India.
- (7) The Principal of the institution Dr. Smita Deshmukh besides being a fiery orator also acted in two Marathi films (as Jijau and the mother of Dr. Panjabrao Deshmukh)
- (8) A highly qualified staff with 80% awarded with Ph.D. degree.
- (9) 03 Career Oriented Courses.
- (10) 13 Ph.D. supervisors.
- (11) 52 candidates registered for and 08 awarded Ph.D. under them.
- (12) 02 Major Research Projects ongoing and 01 completed.  
10 Minor Research Projects completed and 10 ongoing (Total 20)
- (13) Very active NSS and NCC units.
- (14) Separate Hostels for boys and girls.
- (15) The library completely digitized with stack of 74000 books and 36 journals.
- (16) PG in 07 subjects and M.Phil. in 02 subjects.
- (17) Research output extremely impressive.
- (18) Extremely functional IQAC.
- (19) 10 elective subjects at B.A. level
- (20) The proposal to start skill based course under B.Voc. subsequently sanctioned by UGC with the grant of Rs.1.70 crore.
- (21) Every year 3 to 5 students in the university merit list.

#### **WEAKNESSES**

- (1) Students from economically backward classes.
- (2) Government policy of not allowing the appointment of teachers on contract basis for self-financed courses a major hindrance.
- (3) Area industrially backward and therefore less employment opportunities.

#### **INSTITUTIONAL OPPORTUNITY**

- (1) Generation of resources from other than UGC funds.
- (2) To achieve excellence in teaching through a wide use of technological equipments.
- (3) To orient our strength more and more towards societal causes.

#### **INSTITUTIONAL CHALLENGES**

- (1) To emerge as a major research institute in Central India.
- (2) To start (if permitted by the parent university) to start interdisciplinary programmes.
- (3) Providing quality education with a competitive edge.
- (4) Participation of more and more of our students in National and International sports events.



**8. Plans of institution for next year**

1. No Vehicles Day to be observed one day every month.
2. To bring out a bi-annual journal.
3. To impart training in acquiring proficiency in English by using the technological resources of Language Lab.
4. Collaboration with neighbourhood industry, NGO's and Rotary or Lions Club.
5. To create special facilities for differently-abled students.
6. To use the resources of Music Dept. to organize cultural activities.
7. Solar lamps to be installed on the campus.
8. Green Audit Committee.
9. The burning of papers on the campus to be stopped.
10. Save Electricity Campaign.
11. Inter-Collegiate seminar for P.G. students.

Name **Prof. Avinash R. Deshmukh**



Signature of the Coordinator, IQAC

Name **Dr. Smita Raosaheb Deshmukh**



Signature of the Chairperson, IQAC

Principal  
Shri Shivaji Arts and Commerce  
College, Amravati





Annexure-1

- (1) Measures taken to upgrade the quality of teaching and the increase in success rate at the university examinations is an evidence of the same.
- (2) English Language Lab set up to increase the language proficiency of the students.
- (3) Research Promotion Cell formed in the College to encourage research ambience in the College.
  - i) Study Leave for doing Ph.D.
  - ii) Duty Leave for reading papers in the conferences.
  - iii) Knowledge of the faculty and the students updated by organizing 01 National level and 02 State level conferences.
  - iv) Faculty encouraged to attend International, National and State level conferences.
  - v) Research culture promoted through 07 P.G. and 02 research degree courses like M.Phil. by holding seminars, group discussions and projects.
- (4) Placement Cell established for employment of the students.
- (5) Alumni Association registered and former students felicitated for their achievements.
- (6) NSS used for implementing various schemes and reforms in the Society.
- (7) Games and Sports encouraged, promoted and the tremendous achievement of the sportspersons an evidence of that.
- (8) Memorandum of Understanding with reputed academic institutions.
- (9) Infrastructural facilities upgraded :
  - a) Separate departmental cabins
  - b) Auditorium coming up
  - c) Library completely digitised.
  - d) Ramp for differently abled
  - e) Separate departmental libraries in the P.G. departments
  - f) Gym and ground for sports persons
  - g) Campus spread over 6 acres of land
  - h) Separate toilets for boys, girls and staff members.
  - i) Boys' and Girls' Hostel
- (10) Office work including admission work, scholarships mechanism completely automated.
- (11) Grievance Redressal Committee formed for students and staff members
- (12) Anti-ragging Committee formed.
- (13) Committee against sexual harassment at workplace formed
- (14) Reading Room made available to the students.
- (15) Biggest district centre for Yashwantrao Chavan Maharashtra Open University.
- (16) Birth anniversaries of the founders of the nation including Yoga Day observed.
- (17) Awareness about environmental issues created among the staff and the students through organising various programmes.
- (18) Academic calendar prepared every year
- (19) System of Internal evaluation of students evolved
- (20) Beautification of campus undertaken.

**Annexure-2**

- (1) The proposal to start **Community Colleges** was submitted to the UGC.  
 (2) The proposal for **College with Potential for Excellence** was submitted to the UGC.  
 (3) The proposal to start 3 years degree programme **B.Voc.** submitted to the UGC.  
 (4)

Plan of action	Achievement
A detailed yearly plan for undertaking various activities prepared and approved.	Teachers attended International conferences. Teachers attended National conferences Teachers attended State level conferences
Paper Reading and Attendance in the conferences.	Papers read in International conferences. Papers read in National conferences Papers read in State level conferences.
Registration and award of Ph.D.	No. of Ph.D. supervisors increased upto 13 (46%) 52 candidates registered for Ph.D. under them. 08 candidates awarded Ph.D. under their guidance
Major & Minor Research Projects	03 Major projects sanctioned 02 ongoing 01 completed 10 Minor projects completed 10 Minor projects ongoing 02 Proposals of Minor projects submitted to UGC
Publication	32 Books published
Member on Authorities	01 member on Management Council 01 member on Senate 05 members on Board of Studies of Sant Gadge Baba Amravati University.
Resource persons in Refresher / Orientation course.	01 faculty member appointed as Coordinator of Refresher Course twice in SGB Amravati University.
Involved in Syllabus restructuring	05 members on Board of Studies
Improvement in quality of faculty	26 teachers with Ph.D. degree 16 teachers with M.Phil. degree 09 with NET / SET
Merit students in the University	01 Economics 01 Commerce 04 MJMC 02 BJMC
Achievement in Sports	02 colour holders in Inter-University Youth Festival.
Colour Holders at National Level	12 students
Participation at International Level	01 student
Participation at National Level	11 students
Career Oriented courses	03 i) Communication Skills in English ii) Television and Video Programming iii) GIS and Remote Sensing
Workshop / Conferences / Seminar organised	01 Economics
External Academic Audit	The parent Society i.e. Shri Shivaji Education Society (Shivaji Assessment and Audit Council) (SAAC) conducted external audit of the College on the pattern of IQAC.

**At the Institutional Level**

Memorandum of Understanding	i) Dhanwate National College, Nagpur ii) Mahatma Fuley College, Warud iii) Pratik Digital Studio iv) Sankalp Digital Studio v) Daily Hindusthan, Amravati vi) AD Square, Amravati.
Alumni Association	Registered with the Charity Commissioner, Amravati. Meetings held from time to time.
English Language Lab.	To increase the proficiency of the students in English language.
Independent Departmental Cabins	
College website	Updated from time to time
Auditorium	02
Digital Library	Every P.G. department has a separate departmental library.
Feedback from stakeholders	Feedback obtained from the students about teacher evaluation, curriculum, etc.
Research courses	M.Phil. in two subjects (1) Commerce (2) Economics
Placement Cell	Employment provided to students through the placement Cell in the College
Collaboration with neighbored industries	Collaboration with i) Chamber of Commerce ii) Kautilya Association
Interdisciplinary courses	i) Career Oriented Courses ii) Bachelor of Fine Arts (Painting) course in Fine Arts at UG level approved
Incentives to students	Cash prizes given by the faculty to the toppers from the College in university examinations.
Special facilities for differently abled	Ramp provided
Active units of NSS for both Boys & Girls	Various schemes implemented for societal reforms. (details in the relevant chapter)
Active unit of NCC for both Boys & Girls	01 student joined the military 01 student recruited in the Police Department
Scholarships and Freeships	Various efficient mechanism for disbursement of scholarship developed.
Physical and Medical tests	Every year physical and Medical tests are conducted separately for Boys & Girls
Remedial Coaching Classes Classes for Competitive Exams. Classes for NET / SET	Classes are held regularly.
Impressive results in University exam	Details in relevant chapter
Promotion to research	Duty Leave Study Leave

**Major Achievement of IQAC**

UGC has recently sanctioned to start B.Voc. courses in the College with a grant of Rs.1.70 crore for a period of three years.

It is a rare achievement in the sense that ours is only one of the two Colleges in S.G.B. Amravati University to get the course.



- (1) One proposal of Major Research Project sanctioned by UGC.
- (2) 02 Minor Research Projects were approved by UGC
- (3) 02 Minor Research Projects were completed.
- (4) ICSSR sponsored Two Days State Level Seminar on '*Regional Disparity of Maharashtra – Nature and Challenges*' dated 22 & 23 August 2014.
- (5) Memorandum of Understanding with (a) Dhanwate National College, Nagpur, (b) Mahatma Fuley College, Warud, (c) Daily Hindusthan, Amravati, (d) Pratik Digital Studio, Amravati, (e) Samkalp Digital Studio, Amravati, (f) AD Square, Amravati.
- (6) One proposal was submitted to the UGC for organization of National Level conference
- (7) A proposal was submitted by IQAC of the College to the UGC for Community Colleges.
- (8) A proposal for getting the status of College with Potential for Excellence was submitted to the UGC by the IQAC of the College.
- (9) A proposal for getting B.Voc. programme was submitted to the UGC
- (10) The construction of a well-equipped Auditorium near completion.
- (11) '*Dhwaj Nidhi*' a fund for welfare of soldiers of India was handed over to the Commissioner of Amravati.
- (12) Study tour was organised
- (13) Spectacular achievement of students of the College in Sports tournaments at National, State and University level. Wide publicity given to the students in the prospectus of the College.
- (14) Research papers were read in various conferences.
- (15) Research articles were published by the faculty members in Peer reviewed journals.
- (16) Study Associations of students formed and inaugurated.
- (17) Environment Awareness campaign was launched.
- (18) Significant improvement in the results of University exam was witnessed
- (19) Remedial Coaching classes conducted.
- (20) Career Oriented Courses were run successfully.
- (21) Many students of the College were placed in the Merit List of the parent university as a result of our drive for intensive coaching.
- (22) Significant improvement in research activities of the College recorded.
- (23) IQAC played very active role in the upward march of the College.
- (24) Classes held for competitive examinations.
- (25) A lecture series of 03 lectures by eminent academicians was held in collaboration with the parent society.



Annexure-4(A)ACADEMIC CALENDAR  
2015-16

<b>JUNE</b>	:	15, 16, 17, 18, 19, 20 22, 23, 24, 25	for admission	}	10 days
<b>For Teaching:</b>	:	26, 27, 29, 30	=		04 days (T)
<b>JULY</b>	:	1, 2, 3, 4, 6, 7, 8, 9, 10, 11 20, 21, 22, 23, 24, 25 27, 28, 29, 30, 31		}	21 Days (T)
<b>AUGUST</b>	:	One Day Students' Council Election 1, 3, 4, 6, 7, 8, 10, 11 13, 14, 17, 19, 20, 21 22, 24, 25, 26, 27, 28, 29, 31	=		01 Day 22 Days (T)
<b>SEPTEMBER</b>	:	1, 2, 3, 4, 5, 7, 8, 9, 10 11, 12, 14, 15, 16, 18, 19 21, 22, 23, 25, 26, 28, 29, 30		}	24 Days (T)
<b>OCTOBER :</b>		1, 3, 5, 6, 7, 8, 9, 10 13, 14, 15, 16, 17, 19, 20 21, 23, 26, 27, 28, 29, 30, 31		}	23 Days (T)
<b>NOVEMBER</b>	:	From 1 to 22 Winter Vacation 23, 24, 26, 27, 28, 30	= 22 Days Vacation = 06 Days (T)		
<b>DECEMBER</b>	:	1, 2, 3, 4, 5, 7, 8, 9, 10, 11 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 26, 28, 29, 30, 31		}	23 Days (T)
<b>JANUARY :</b>		1, 2, 4, 5, 6, 7, 8, 9, 11, 12, 13 14, 15, 16, 18, 19, 20, 21, 22 23, 25, 27, 28, 29, 30		}	25 Days (T)
<b>FEBRUARY</b>	:	1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12 13, 15, 16, 17, 18, 20, 22, 23 24, 25, 26, 27, 29		}	24 Days (T)
<b>MARCH</b>	:	1, 2, 3, 4, 5, 8, 9, 10 11 to 20 – Common Test	= 08 Days (T) = 10 days		

**ACADEMIC CALENDAR  
2014-15**

Session	Begins	Ends
First Session	Monday 09 June 2014	Saturday 18 Oct. 2014
Diwali Vacation	Monday 20 Oct. 2014	Saturday 08 Nov. 2014
Second Session	Monday 10 Nov. 2014	Saturday 25 April 2015
Summer Vacation	Monday 27 April 2015	Saturday 13 June 2015

**Public Holidays**

1	Independence Day	Friday 15 August 2014
2	Ganesh Chaturthi	Friday 29 August 2014
3	Gauri Poojan	Monday 01 Sept. 2014
4	Sarvapitri Amavasya	Tuesday 23 Sept. 2014
5	Dasra	Friday 03 Oct. 2014
6	Bakr-Eid	Monday 06 Oct. 2014
7	Guru Nanak Jayanti	Thursday 06 November 2014
8	X-mas	Thursday 25 December 2014
9	Republic Day	Monday 26 January 2015
10	Mahashivratri	Tuesday 17 Feb. 2015
11	Shivaji Maharaj Birth Anniversary	Thursday 19 Feb. 2015
12	Holi	Friday 06 March 2015
13	Gudipadwa	Saturday 21 March 2015
14	Shri Ram Navmi (birth Anniversary)	Saturday 28 March 2015
15	Mahavir Birth Anniversary	Thursday 02 April 2015
16	Dr. Babasaheb Ambedkar Birth Anniversary	Tuesday 14 April 2015
17	Akshay Tritiya	Tuesday 21 April 2015
18	Maharashtra Day	Friday 01 May 2015

**ACADEMIC CALENDAR 2015-16**

Sr.No.	Events / Programme	Date / Days of Week
01	College opens (this session)	15 June 2015
02	Admission Procedure	From 2 <sup>nd</sup> week to Last week of June 2015
03	Commencement of Regular Classes	25 June 2015
04	Student Welcome & Principal's address to the students	01 July 2015
05	First Unit Test (all subjects)	Third & Fourth week of August
06	Inaugurations of Study Associations	August & September 2015
07	Independence Day Celebration	15 August 2015
08	Mahatma Gandhi & Lal Bahadur Shastri Birth Anniversary	02 October 2015
09	Second Unit Test	Third & Fourth week of October 2015
10	Winter vacation N.S.S. special camp	01 to 22 November 2015
11	Sant Gadge Baba Death Anniversary	20 December 2015
12	Dr. Panjabrao Deshmukh Birth Anniversary Celebration & Annual Social Gathering	27 December 2015 Last week of December 2015
13	Krantijyoti Savitribai Fule Birth Anniversary	03 January 2016
14	Home Assignment Submission	Second & Third week of January 2016
15	Rajmata Jijau Birth Anniversary and Function to mark National Youth day or the Birth Anniversary of Swami Vivekanand	12 January 2016
16	College Common Test	Second week of Feb. 2016
17	Shivaji Maharaj Jayanti	19 February 2016
18	Dr. Panjabrao Deshmukh Death Anniversary	10 April 2016
19	Mahatma Fule Birth Anniversary	11 April 2016
20	Dr. Babasaheb Ambedkar Birth Anniversary	14 April 2016
21	Summer Vacation begins & Maharashtra Day Celebration	01 May 2016
22	College Reopens (next 2016-17 session)	13 June 2016