YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Shri Shivaji Arts & Commerce College, Amravati
• Name of the Head of the institution	Dr.Rameshwar M.Bhise
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07212660510
• Mobile no	9890556462
• Registered e-mail	clg_amt_sac@ssesa.org
• Alternate e-mail	rambhise111@gmail.com
• Address	Shivaji Nagar Amravati
• City/Town	Amravati
• State/UT	Maharashtra
• Pin Code	444603
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Sant Gadge Baba Amravati University Amravati**
• Name of the IQAC Coordinator	**Dr.Mahendra V.Mete**
• Phone No.	**07212553451**
• Alternate phone No.	**9421739996**
• Mobile	**9421739996**
• IQAC e-mail address	**coordinator@shivajicollege.org**
• Alternate Email address	**metemahendra@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://shivajicollege.org/pdf/aqar19-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://shivajicollege.org/pages/academic_calender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.08**	**2017**	**23/01/2017**	**22/01/2022**

6.Date of Establishment of IQAC	**02/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Submission of AQAR 2019-20 2. Organization of "National Seminar on "Role of IQAC in Quality Assurance in Affiliated Colleges in collaboration with NAAC" 3. Participation in NIRF 4. Organization Of Webinar on National Education Policy 2020 5. Organization of "Workshop on Intellectual Property Right"

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct Online Teaching of all Programmes during Pandemic in the Academic Year on Online Platform developed by Shri Shivaji Education Society Amravati http://shivajilive.com	The Departments conducted online Teaching on Institutional Online Platform https://shivajilive.com
To conduct Students Satisfaction Survey 2020-21	Students Satisfaction Survey 2020 conducted online.
To join APQN (Asia Pacific Quality Network) through Institutional Membership	The College has obtained the membership of APQN
To organize Lecture series on the Birth Anniversary of Dr.Panjabrao Deshmukh	Lecture series on the Birth Anniversary of Dr.Panjabrao Deshmukh held on 24-25 December 2020
To conduct the symposium on National Education Policy 2020	Symposium on National Educational Policy 2020 held on 22 December 2020
To organize State level Seminar on "Various Aspects of Human Rights	State level Seminar on "Various Aspects of Human Rights organised on 10 December 2020
To organize workshop on Gender Sensitization	workshop on Gender Sensitization organized on 11 December 2020
To conduct the workshop on API and PBAS based on UGC Regulations 2018	Organized one day workshop on API/PBAS based on UGC Regulations 2018 on 17/12/2020
To organize regional Level Handball Competition	Organized Regional Level Handball Competition on 8 February 2021
To organize national conference on Sant Sahitya	Organized National Conference on Sant Sahitya ani Sadya Sthiti

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Council	25/08/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	20/05/2021

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	18

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	2785

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1628

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	931

File Description	Documents
Data Template	[View File]

3.Academic	
3.1 Number of full time teachers during the year	**29**

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year | **34** |

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**26.24**
4.3 Total number of computers on campus for academic purposes	**142**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process from the designngin, planning and implementation. All the departments follow the curriculum designed by Sant Gadge Baba Amravati University, Amravati.The parent university updates the syllabus periodically for UG and PG Courses.The college prepares academic calendar for well-planned curriculum delivery. An academic committee is constituted for academic planning, implementation and evaluation. There is a strict adherence to the time-table and course

plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. The academic diary is maintained for documentation of the curriculum delivery and extra-curricular activities along with the research and extension activities of the teachers. The course plan involves and encourages the teachers to include various methodologies like ICT, power point presentation, group discussions, seminars, experiential learning, debates and discussions to ensure effective preparation and delivery of each segment. Through a well-planned time table, planner, workload, scheme of evaluation and calendar, an effective curriculum is delivered and documented. Guest lectures by eminent personalities in the relevant area, workshops, short term projects and industrial visits are also modes of imparting quality education.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of the session, the college prepares its academic calendar based on the calendar of Sant Gadgebaba Amravati University Amravati. It is included in the prospectus of the college and also uploaded on the college website. It includes various timelines such as commencement and end of the session, Diwali and summer vacations, the departments also prepare their departmental calendars and include proposed activities such as guest lectures, seminars, workshops, conferences, educational tours and other academic activities as per the syllabus.

- The faculty members are allocated classes/ subjects in the beginning of the session. Timely completion of the syllabus, revision, co-curricular activities and internal evaluation is carried out as per the departmental calendar.
- The performance of the students is assessed continuously through tests, assignments, presentations, seminars and group discussions. The criterion for internal assessment is displayed on the notices boards.
- Information regarding departmental activities, internal assessments, University examinations is conveyed to the students on the whatsApp groups.
- The faculty of the college ensures that marks for the internal

assessment are uploaded timely on the University portal.
- **All faculty members contribute in paper setting, moderation and central evaluation process to ensure timely declaration of results of University examinations.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

454

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The program offered by the college integrates the issues relevant to Professional Ethics. Gender Human Values, Environment and Sustainability into the curriculum developed by Sant Gadgebaba Amravati University. The following program covers the crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

B. A./B.Com/M.A/M.Com

Sociology/Political Science: Gender Equality, Human Values

Environment Science: Environment and Sustainability

Literature : Human Values

Commerce: Professional Ethics

Mass Communication: Social value , Equality and Professional Ethics

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

298

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	https://shivajicollege.org/pages/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://shivajicollege.org/pages/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2785

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1582

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Methods adopted for assessing the Learning Levels of Students:

1. **Profile of the Students: Right from the time students are admitted to the Institute, an assessment of their learning levels is done from their previous year marks and performance.**
2. **Performance at the HSC/Graduating Exam: On the basis of the graduation marks, slow learners and advanced learners are identified. Students with less than 55% marks are categorized as slow learners and those with more than 70% marks are categorized as advanced learners**

Special Programmes organized for Slow Learners

Remedial Sessions: Remedial sessions are arranged for the slow learners throughout the duration of the program.

Language Lab: Language Lab Sessions are arranged for students having problems with English Communication

2. Advanced Learners: Special sessions on various activities for

advanced learners

Organization of Events: The advanced learners are encouraged to take up leadership roles and take on the responsibility of organizing various events.

Membership of Committees: The advanced learners are encouraged to take the membership of various committees like the Placement Committee, the Cultural Committee etc.

Participation in Co-Curricular Activities- The advanced learners are also encouraged to lead various co-curricular activities like Seminars, Research paper competitions and other competitive events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2785	**29**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

Project work -Project work is a part of curriculum for PG program.

Participation in competitions at various levels - For Real time exposure students are encouraged to participateat National and International Level

Field Visits:Faculty identifies and propose academically significant field visits and surveys

Industrial Visits -Departments Plan and Organize industrial visits for students to provide exposure to industrial work culture.

Participated Learning

Team work - The activities such as NSS camp, institutional social responsibility through Red Cross, Village Adoption, Tree plantation. Swatchh Bharat Abhiyan and Health Awareness Camp to help the students to learn team work..

Debates- Debates are followed in many of the subjects where students are required to come with different opinions,

Group work – Regular Practicals and workshops for all studentsand group work under the guidance of teachers are also conducted.

Problem solving Methodology

Case studies - Case study method is adopted in teaching learning process to develop withinthe students logical thinking,practical knowledge and problem solving ability.

Discussion - Discussions are held basically in soft skills, managerial communications, business adoptions etc.

Quizzes - Quizzes are conducted by subject teachers in all UG and PG programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.The following tools are used by the Institute

ICT Tools:-

1. **All the teachers used online teaching platform i.e shivajilive.in developed by parent organization for teaching-learning process.**

2. Ten projectors are available in different classrooms/labs
3. Desktop and Laptops- Arranged at Computer Lab, Language Lab and Faculty cabins all over the campus.
4. Printers- They are installed at Labs, HOD Cabins and all prominent places.
5. Photocopier machines - Multifunction printers are available at the Office, dept. and Library in the institute.
6. Scanners- Multifunction printers are available at all prominent places such as Office, dept. and Library in the institute.
7. Seminar Rooms- One seminar hallis equipped with all digital facilities.
8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
10. Webinars and online programmes.
11. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc)
12. Digital Library resources (N-LIST ,NDLI) Use of ICT by Faculty

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

260

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The College follows the rules and guidelines of University regarding the assessment and evaluation process of performance ofthe students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, summer internship and project. The internal assessments are taken as per syllabus and the students are given advance information of the test through tutorials and practical sessions.

Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. There are also examination schedules published by the University about the commencement of examination.

For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members.

- Question paper is prepared by individual faculty/ faculty members teaching the same subject.
- Quality of question papers are checked and final question paper is approved by concerned authority.
- Assignments are allocated on weekly basis by faculty teaching the subject.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Sessional result analysis is discussed at HoD level.
- A comparative evaluation of student's performance is carried out.
- Two internal assessments were conducted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the university norms, following are the methods of grievance redressal regarding university assessment:

- Right to apply for verification of answer books.
- Right to apply for verification with photocopy of answer books

- **Right to challenge the evaluation of answer books.**

The candidate who appeared to university examination can apply to the university within a period of 21 days from the date of declaration of the concerned examination result in the prescribed form for verification of marks of his answer-books. The result of the verification of marks is communicated to the candidate concerned, within a period of 30 days from the last date of receipt of application by the university.

The cell looks into the grievances received in writing from the students and stakeholders on the matters related to examination, internal assessment, Practical examination, viva voce, assessment of answer books, declaration of results etc. .

The grievances regarding college examination/university examination are solved by the subject teacher or by the HoD of the respective department. In case the grievance is more serious the Principal along with the Grievance Redressal Cell provides solution to the student.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme outcome and course outcomes for all the programmes offered by the instittuions are stated and displayed on websites. The progremme outcome and course outcome are communicated to teachers through departmentalmeeting .The programme outcome and course outcome are communicated to students through website and in the induction programme .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://shivajicollege.org/pdf/PO-PSO-CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been noticed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly during the last five years.

Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:- The institute followed the Academic Calendar of our affiliated university. All the subject teachers maintained Academic Diary in every academic year. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results. Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

897

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shivajicollege.org/pdf/SSS-2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has taken initiatives for creating an ecosystem for innovations by establishing Research Promotion Cell ,strengthening Information and Communication technology infrastructure and making Memorandum of Understanding (MOU) for experiential learning and innovation.

The department of Journalism and Mass Communication established "Shivaji Media Club" for students to encourage writing skills for media and other forms of literature. The students are motivated to participate in Avishkar for presenting innovations at University Level. The Department of Marathi organized two days state level workshop in association with Akhil Bhartiy Chitrapat Mahamandal Mumbai on "Script Writing for Cinema". The Department of Commerce organized Industrial tour to MIDC for developing innovations and entrepreneurship in students.

The college has been recognised as "Research Centres" in nine

Subjects namely Economics,Political Science,History,Home Economics,Marathi,English,Commerce,Sociology ,Library & Information Science which plays an important role in creation and transfer of knowledge. The college has strengthened the research facilities in Knowledge Resource Center by accessing N-LIST consortia of INFLIBNET and National Digital Library of India. The college has 100 MBPS Connection for Internet facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

26

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college carried out extension activites through NCC and NSS. The college has boys and girls Unit of NCC and NSS .The extension activities of NSS and NCC are carried out in neighbourhood

commmunity and address the current issues of the society. .Extension activities are carried out by students to promote instituion and neighbourhood community association to sensitize the students towards social issues and problem solving. Besides NCC and NSS ,the academic departments carried out extension activites in the neighbourhood. The extension activities carried out by students bring about thier holistic development and social commitment.

During 2020-21 ,the NCC Unit of the college carried out following extension activites.1.iGOT Diksha Training 2. Social Awareness against Covid 19,3.International Yoga Day,4.National Youth Parliament Festival.5.Tree Plantation 6.Fit India ,Healthy India 7.Jan Andolan for Covid 19, 8.Cleaniliness Drive,9.Blood Donation 10.Plastic Waste Management 11.Fit India Cyclothan, Save Environment 12. National Kamdhenu ,Vigyan Prachar Prasar Examination

During 2020-21,NSS Unit of the College carried out following activiteis in the neighborhood.1.Covid 19 Awareness through Social Media 2 .Yoga Day 3. Clean CampusDrive 4.Celebration of Birth Anniversaries ofMahatma Gandhi , Savitribai Phule,Shiv Jayanti,Sant Gadgebaba Jayanti ,National Integration Day, Constitution Day,5.Blood Donation Program 6. World Women'sDay 7. Azadi ka Amrut Mahotsav seminar on Contribution of Dr.Ambedkar in National Development 8.Voter Awareness Rally .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

318

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities for teaching and learning. The college has an area of 6.2. acres located in the center of the city. The college has 34 well equipped classrooms. The Information and communiation Technolgy infrastructure is avalable in every department and 8 classroom are equipped with ICT facilities. The department of Home

Economics,Department of Geography ,Department of Mass Communication and Commerce has well equipped Labs. The LCD Projectors,Optical fibre Connection for internet,LAN is avalable in the departments. The English Language Lab facilitiyis available for developing students' Communication Skils in English. The library has subcribed e-resourcee through N-LIST consortia of INFLIBNET, and NDLI club .The college has web-based teaching platform shivajilive.in developed by parent organization,Shri Shivaji Education Society. The department of Mass communication has media lab equipped with latest software and equipment for recording and production of digital resources. The computer Lab is equipped with ICT infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institutte has adequate facilities for cultural activities,sports,indoor and outdoor games,Gymanasium and Yoga. The college has developed Gymnasium having well equipped tools. The college has two playgrounds of handball and Kabaddi. The "Raman Maharshi Sabhagruh" is used for cultural actvities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,70,352

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is fully automated by using SOULSoftware 2.0.14 developed by INFLIBNET ,Gandhinagar. The WebOPAC has been developed to access biblioghaphical details of library holdings. The barcoding of Library Books and Member ID is done.The Library functions like circulation of Books,Acquisition of Books,Catelouging,WebOpac ,Serial Control and Adminstration is automated by using the ILMS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>https://sites.google.com/site/sscaclib/about-library</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

40,186

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college updated its IT facilities regularly by purchasing of computers,printer,LCD projector ,softwares as per the need of the departments. The institute maintain IT facilities with Annual maintenence contract with IT professional firm. The institute upgrade optical fibre connectivity speed with 100 mbps . The college maintain its website regulalrly. The office administration and Library is fully computerised with latest IT infrastructure. The college has ICT committee to look after the upgradation of ICT infrastructutre.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

142

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

## 4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23,53,914

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure of the college is maintained by Building Department of the Parent Society. The building committee of the college takes the review of building maintenance and work is done at department level.The master plan is prepared by Architect of the college. The coloring of the building is done periodically.

Drinking Water: The R.O plant is in installed for drinking water facilityin area of Class room, Library, Hostel, and Office.

.Academic and Support Facilities: Computer Technician maintains the computer center on call on basis. Technical company maintains the Reprography machines on AMC basis. Dot Com Company maintains the website of the college MIS on AMC basis. Insurance of the Physical, Academic and Support Facilities: Insurance of the Physical, Academic and Support Facilities including office, Library and Language Lab are covered under Insurance by New India Insurance company Utilization of Physical, Academic and Support Facilities: The infrastructure of the college is utilized for academic and societal purpose. The Library Support facility is available on Inter Loan Library (ILL) to participating Institutions. The Braille Library is open to all visually challenged students acquiring higher education. The Computer center of the college is utilized for online valuation of examinations conducted by Yashwantrao Chavan Maharashtra Open University Nasik. The playground is utilized for Inter College and Inter University tournaments of the University. Parking: The college has separate parking for Students and Staff. Water Water harvesting system is in the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://shivajicollege.org/pdf/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1969

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

56

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

56

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**B. Any 3 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

148

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute facilitates students participation in various adminstrative,co-curricular and extra-curricular activities. Students' Council is elected as per the guidelines of Sant Gadge Baba Amravati University Amravati. The Students work on Subject Association of every department. Students are also represented in the editorial committee of Annual Magazine "Shivavani".Students are encouraged to work in NSS and NCC. Students actively participated in Sports committee of the College. Students are represented on the College Development Committee and IQAC also. The Cultural programmes and annual Gathering are conducted by the Students Council of the College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was registered under Maharashtra State Registration Act 1860 on 1st October 2009 .The Alumni has following objectives.

To extend support and guide to existing students of the College.

To involve them in college activities and development programs.

To share their experience to the students for career opportunities.

To contribute for merit promotions by offering prize to merit students.

To suggest for overall development of college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to ensure the quality and excellence in education to fulfil the legitimate aspiration of our students to reach the zenith of achievements.

The college conducts students' centric activities so as to achieve overall development of students through curricular, extra-curricular and extension activities.

The mission of the college broadly emphasises on the governance, participation of the stakeholders and perspective plan of the college. It is depicted as below.

1.To impart quality, value and skill based education to all stakeholders.

2.To bridge the digital divide by strengthening the ICT infrastructure and services to the Students, Faculties and Researchers.

3.To provide all facilities for research and development activities.

4.To support students through Placement Cell, Career and Counselling and Remedial Coaching to shape their Careers.

5.To promote participation of students in Games and Sports, Cultural activities at National and International level.

6.To make all special efforts to provide higher education to the underprivelleged section of the society

7.To inculculate the institutional values,ethics and environmental awareness among the students.

File Description	Documents
Paste link for additional information	https://shivajicollege.org/pages/visionmission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

According to Maharashtra Public University Act 2016,College Development Committee is formed with all stakeholders of Institute for participative, decentralised and democratic participation in College Development. The composition of College Development Council is as under. 1.Shri Harshvardhan Deshmukh: President 2.Shri.Nareshchandra Panjabrao Thakare: Member, Representative of Management 3.Shri.Dilipbabu Bhagwantrao Ingole: Member, Representative of Management 4.Shri Subhash Bansod : Member Representative of Industry 5.Shri.Keshavarao Gawande : Member 6. Shri. Keshavrao Metkar: Member 7.Dr.Smita R.Deshmukh :Secretary ,Principal 8. Dr.Kishor Sable : Representative ,Teachers 9.Dr.Nitin Changole : Representative ,Teachers 10.Dr.Sujata Sabane : Representative ,Teachers 11.Dr.E.J.Helge: Representative ,Teachers 12.Dr.Mahendra Mete : Coordinator IQAC 13.Shri Dhananjay Salanke : Representative ,Administrative Staff 14.Shri Satyam Kirkkate : Representative ,Students. College Development Committee is responsible for effective policy making and prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities. The Staff Council of the college formed for participative and decentralized work of academic activities of the college. Staff Council formed the committee for decentralization of work. The following committee is working for assign task. 1.Academic Committee 2.Examination Committee 3.ICT Committee 4.Library Committee 5.UGC/RUSA Committee 6.Admission Committee 7.Time Table Committee 8.Prospectus Committee 9.Anti Ragging Committee 10.Youth Festival Committee 11.Hostel Committee 12.Green Campus Committee.

File Description	Documents
Paste link for additional information	https://shivajicollege.org/pages/various.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of the college prepared Perspective plan for five year i.e 2017-22.The perspective plan covered the recommendation of last NAAC peer team recommendations and the future requirement of the college. The perspective plan was uploaded on webiste. Perspective plan

include the Academic Plan,Administrative planning,Research and Extension Initiatives,Infrastructural Development,Students Supports and Progression,Quality initiatives and initiatives for environmental consciousness.

The deployment of the perspective plan was done phase wise. The various committee was formed to implement the perspective plan. The Academic committee took initiatives to deploy the academic and Administrative planning. Students development commiitee initiated for students wlefare programs.The building committee monitor the infrastructural development of the college as per plan. The IQAC is responsible for quality initiatives in college.

Perspective plan was deployed systematicaly and 90 % work was completed.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is as per the Maharashtra Public University Act,2016.The College Development Committee is the supreme committee to administer and governance the college. The College Development Committee shall prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities; decide about the overall teaching programmes or annual calendar of the college, recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts , take review of the self-financing courses in the college, if any, and make recommendations for their improvement, make specific recommendations to the management to foster academic collaborations to strengthen teaching and research , make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college, formulate proposals of new expenditure not provided for in the annual financial estimates (budget)

The College Development Committee discusses the reports of the Internal Quality Assurance Committee and make suitable recommendations

The IQAC is established as per NAAC guidelines and functional for quality assurance in academic and administrative work of the college.

The college Staff Council consists of Principal as Chairman, One Teacher as a Secretary and all teachers as a member of the committee. The Staff Council is an advisory body to help in administrative and academic work of the college by composition of various committees.

The college follows the rule and regulation of Sant Gadgebaba Amravati University ,Maharashtra Government and University Grants Commission for all kinds policies, procedures, service rules and recruitment.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://shivajicollege.org/images/ORGANIZATION.png
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has following effective welfare measures for teaching and non-teaching staff as per statutory body.

1. Health Facilities provided by Dr.Panjabrao Deshmukh Memorial Medical College Amravati

2.Study Leave and Faculty Improvement Program (FIP) of UGC

3. Maternity Leave and Paternity Leave to staff.

4.Medicul Reumbersment to staff

5.Yoga Facilities and Recreation Center

6.Financial Assistance through Employees Credit Coooperative Society

7.Pension,Gratuity and all State govenment welfare Scheme

8.Group Insurance

9. Insurance of teaching and Non teaching Staff by Govt.of Maharashtra

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institutes follows the Performance Appraisal Sysytem for Teachers developed by Sant Gadgebaba Amravati University on the basis of UGC Regulations 2018. The Performance based Appraisal Sysytem (PBAS) was mandatory for all teachers and submission at the end of Academic Session. The Career Advanced Scheme is subject to submission of PBAS and satisfied Academic Performance Indicator (API).Also the Institute carried out Academic and Administrative Audit (AAA) of the teaching Departments. The teachers has to submit its academic and administrative information in Confidential Report (CR) for the academic session which is mandatory for all. The Principal assess the PBAS and Confidential report of every teachers.

The Confidential Report is mandatory for all non teaching staff. A proforma for performance based Confidential report is developed by the institutions and Principal assess the Confidential Report of Non-Teaching staff at the end of every academic Year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institute conducts internal financial audit through the registered

ChartedAccounts annually,Also the parent Society conducts the financial auditsannually, The external financial audit is carried out by the Auditor of HigherEducation,Government of Maharashtra regularly,Besides these CAG financial audits are undertaken regularly. External Audit was done by Charted Accountant V.S.Jadhav on 28 Jully 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is recognized under UGC 2F and 12 B of UGC Act 1956 and hence eligible to receive grants from UGC, ICSSR and RUSA. The college is grant-in-aid by Government of Maharashtra and hence receives Salary and Maintenance grants from Government of Maharashtra. The College runs Self Financing academic programs and receive the fee prescribed bySant Gadgebaba Amravati University Amravati.

Besides these financial assistance, the institute received major financial support from parent organization i,e Shri Shivaji Education Society. The institution tries to receive financial assistace from local MLA and M.P development funds. The institutions receive financial assistance in terms of equipment,

books and other academic resources. The institutions received equipment and braille booksform National Association of Blinds (NAB) for visually disabled students.

Theinstitutions emphasized on optimum utilization of funds through department wise allocation of funds for academic and physical infrastructure development. The College Development Council (CDC) approves the funds allocation through College Budget annually.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is functional and as per the guidelines of NAAC. IQAC conducted regular meeting to monitor the quality assurance policies in the college. IQAC participated in NIRF for college and overall ranking every year. IQAC organised NAAC sponsored NAtiona Seminar on "Role of IQAC in Quality assurance in the Affiliated Colleges".IQAC has significantly contributed in institutionalising the quality assurance Strategies and process.Following two initiatives reflect the intiatives of IQAC for quality assurance.

1.Promotion of Research:

The college has established Reserach Center in Nine Subject namely ,English,Economics,Political Science,Marathi,Sociology,Commerce,Home Economics,Library & Information Science and History recognised by Sant Gadgebaba Amravati University Amravati.

2. Onlline Admission:

The institutte started online admission for UG and PG prgoramme in the college which will speedthe process and promotes transperency in the admission process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews teaching learning process, structures and methodologies of operations and learning outcomes at periodic levels and prepares action plan for implementation. The IQAC strictly follow the recommendations of Pear team of NAAC in the third cycle of accreditation. The two major initiatives taken by IQAC is as follow.1.To strengthen ICT based teaching and promotion of E-resources in teaching and learning process.2.To adopt online platform for teaching and learning process and conducting seminar, conferences and workshop.

1.To strengthen ICT based teaching and promotion of E-resources in teaching and learning process

The institution strengthens its ICT infrastructure in classroom, Seminar hall and laboratories. The institute enhanced speed of Internet up to 100 MBPS through optical fiber connection. PG Departments are equipped with LCD Projector, high speed Internet. The institute subscribes N-LIST Consortia of INFLIBNET and become member of NDLI club. Teachers and Students are motivated to use e-resources by organizing awareness program.

2.To adopt online platform for teaching and learning process and conducting seminar ,conferences and workshop.

In the Pandemic Situation, IQAC decided to adopt online platform for teaching, learning and evaluation .The institute createdYouTube Channel for online repository of Programme and also for online telecast.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCUqndCilLw7oPlbwMqHPXag
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has established "Equal Opportunity Cell" which organizes various programs in order to promote gender equity. 'Women Development Cell', 'Grievance Redressal Cell' and 'College Monitoring Committee' addressgender issues from time to time.

The institution always strives to sensitize the students regarding gender issues. Keeping this in mind various programs are organized . Such as:

1. One day Workshop on 'Gender Sensitization' was organized on 11

December 2020. Dr. Varsha Deshmukh, Associate Professor Dr. Panjabrao Deshmukh Law College Amravati was the guest speaker.

2. On the occasion of Women's Day, a Conference on 'Women and Public Transport' was organized by the NSS department in association with 'Parisar Sanstha Pune'.

3. Savitribai Fule birth anniversary program- On 3 January 2021 birth anniversary of Savitribai Fule was celebrated . Dr. Varsha Chikhale, Professor, Marathi Department spoke on the life and contribution of Savitribai Fule for the women's cause .

4. Rajmata Jijau birth anniversary program- On 12 January 2021 birth anniversary of Rajmata Jijau was celebrated. Principal Dr.Smita Deshmukh spoke on the life and contribution of Rajmata Jijau.

File Description	Documents
Annual gender sensitization action plan	https://shivajicollege.org/pdf/Gender%20Senstization%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following measures are undertaken for solid waste management.

1. Systematically encouraging the students and staff to follow 3R policy (Reduce, Reuse and Recycle) by various activities especially through NSS, NCC and Home Economics departments such as guest lectures, cleanliness drives etc.
2. Reducing requirement of printed assignment books by adopting online assignment submission system
3. Reducing use of paper by developing internal communication within the staff through whatsApp.
4. Awareness drive for waste management
5. Green, blue and red colored dustbins are used to collect specific category of solid waste, viz.

Green- Biodegradable, organic waste like cooked food, vegetables, fruits, leaves etc.

Blue- Recyclable waste like waste papers, cans, metallic items etc.

Red- Non degradable waste like glass, blades, plastic, batteries etc

Disposal of all non-degradable solid waste is given to Scrap dealers.

Liquid Waste Management:

1. Leak proof water fixtures.
2. Immediate action to stop any water leakage through taps, pipes, tanks etc.
3. A ballcock (Float Valve) is used for avoiding overflow of water from the water tank.

E-Waste Management:

1. Old computer systems are updated regularly.
2. E-waste like motherboard ,hard disk ,keyboard, monitor, processor are given to Scrap dealer.

Waste recycling system:

1. Blank papers from the assignment books submitted by the students were used for making new notebooks and were donated to 'Sanjivan Social Development Society'.
2. Home economics department encouraged students to reuse and recycle household waste items for making decorative and useful articles.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has wide access to the students from all sections of the

society. The college caters to the educational needs of the students belonging to different socio-economic and cultural background. Most of students belong to SC, ST, Open, Disables, tribal students. Majority of the students are from the rural background. Owing to the linguistic barriers of students, especially the tribal students the medium of instruction is both Marathi and Hindi. The institution tries to inculcate tolerance and harmony among the students by organizing various programs such as guest lectures, workshops, seminars etc. In the year 2020-21 the institution organized following programs in this regard:

1. Webinar on 'Becoming More Adaptive and Open Minded' on 2 April 2021

2. Celebration of 'National Unity Day' on the occasion on birth anniversary of Sardar Vallbhbhai Patel 31 October 2020

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution tries to sensitize the students and employees to the constitutional obligations through various means. The students are sensitized through the curricular as well as extra- curricular programs. The subjects like political science and Sociology impart knowledge regarding constitutional obligations. Apart from the curriculum delivery, the values necessary for being a responsible citizen of India, are inculcated in the students. The institution organized the following programs in the year 2020-21

1.. One day workshop on 'Various Aspects of Human Rights' on 10 Dec.2020

2. Celebration of 'Constitution Day' on 26 Nov. 2020

3. Essay competition on 'Political Vision of Dr. Panjabrao Deshmukh' on 10 April

4. Webinar on 'Contribution of Dr. Babasaheb Ambedkar in Nation

Building' on 14 April 2021

5. Online add-on course on 'Panchayat Raj'

6. Webinar on 'Social Engineering of Shivaji Maharaj' on 18 Dec 2020

7. Webinar on 'Government Policy and Farmers' Protest' on 16 Jan 2021

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://shivajicollege.org/pdf/NCC_Report_NAAC_2017-22.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates various National and international commemorative days in order to foster overall development of the

students by exposing them to various issues pertaining to social issues, events of national importance and rich heritage of the nation. National commemorative days such as Independence Day, Republic day and Constitution day are celebrated with great pride and enthusiasm to recapitulate and enhance nationalism. Speeches by the staff , invited guests and Principal promotes patriotism and a sense of duty for the nation.

International Women's Day is celebrated to mark the contribution of women in various fields and to raise awareness about gender equality. International Yoga Day is celebrated with great zeal to promotethe ancient Indian art of healthy living. Various Asanas and Pranayam techniques are demonstrated by the expert Yoga teachers. Keeping in view our responsibility towards environment, 'World Environment Day' is celebrated.

Other commemorative days such as Non- violence day/ Gandhi Jayanti, Women's day, Teachers' Day, National Integration Day, , Constitution Day, National Reading Day, NSS Foundation Day, National Sports Day, Reading Day/Wachan Prerna Diwas are also celebrated.

Due to the pandemic situation most of the programs in 2020-21 were organized online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title:Community Development Program

Goal of the practice- 1. To create awareness among the students regarding social issues prevailing in the remote tribal areas in Melghat

2. To makes the students aware of the needs of the tribal community

3. To help and guide the tribal community in all the possible ways

The process- The institution is always keen to fulfill it's the social responsibility. Keeping this in view a drive was run wherein the students collected old usable clothes form the staff and students. The staff contributed to buy blankets and educational material to be distributed among the tribal in Raipur in Melghat region. 10 December 2021 the staff along with NSS and NCC volunteers visited Z P School in Raipur. Educational material likes notebooks, pens, color pencils were distributed among the tribal students. The villagers were also invited for the program. Blankets and clothes were donated to the needy.

Goal of the Practice:Guidance Regarding Competitive Examinations

The Process: Due to Covid Pandemic situation in the year 2020-21, the following activities were conducted online.

1. **Online guest lecture series regarding NET/SET by the eminent scholars from 2 May 2021 to 15 May 2021**
2. **Online guest lecture by alumni of the institution Mr. Dhiraj Bone, Co-ordinator, Excel Foundation Minority on 26thApril 2020 on the topic " Changing Patterns of Competitive Examination" .**

File Description	Documents
Best practices in the Institutional website	https://shivajicollege.org/pdf/Best%20practice%202020_New.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: Shri Shivaji Education Society established by Dr.Panjabrao Alias Bhausaheb Deshmukh, First Union Agriculture Minister in 1946. The campus of the college is situated in the centre of the city having 6.2 acres of land. The college runs UG and PG program in English and Marathi medium to cater the need of students in Arts & Commerce faculty. The college runs B.Voc. Program

in Journalism and Media Management and Videography under UGC skill development program. The college has recognised PhD research centre in Economics, Political Science, History, Home Economics, Sociology, English, Marathi and Library & Information Science. The college has galaxy of competent faculty member having PhD degree and Supervisors for PhD research work in eight subject.The college is reaccredited by NAAC in the third cycle by NAAC with "A" grade in 2017.The college has spacious infrastructure , well equipped library with rich collection and computerised library services. The college has 100 MBPS Optical fibre connectivity of Internet and access to e-resource through N-LIST. The College has separate computer centre, Seminar Hall, Language Lab and Laboratories, Boys and Girls Hostel and Gymnasium. The college has earned reputation in the society and is one of the lead college in the University in Arts & Commerce. The College has a rich heritage of Academic Merits, Laurel, Colour holders in the field of Games and Sports and Cultural Events at University and State Level

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Action Plan 2021-22

Academic Plan:

- To celebrate Platinum Jubilee year of the College by organizing various academic, cultural activities in 2021-22.

- To Start PG Programme in History and Marathi
- To Start Add on Courses Financial Literacy, Functional Marathi, Panchayat Raj, English Grammar and Communication Skill.
- To promote N-LIST and National Digital Library of India
- To strengthen ICT equipment for teaching and Learning
- To upgrade Optical Fibre Connection speed

- To conduct Research Methodology Workshop and Intellectual Property Right Awareness Programme.
- To sign Memorandum of Understanding (MOU) with prospective employer and industry for experiential learning and placement.
- To conduct Students Satisfaction Survey 2021-22

- To participate in NIRF 2021
- To organize Conference on "Sant Sahitya ani Sadya Sthiti"
- To conduct the symposium on National Education Policy 2020
- To conduct the seminar on "Intellectual Property Right" in collaboration with Rajiv Gandhi National Institute of Intellectual Property Right Nagpur"
- To organize State level Seminar on "Synergy of Nutrition & Fitness for immunity boosting during and after Covid 19"
- To conduct the workshop on National Digital Library of India

Infrastructural Development:

- Beautification of Campus through Land Scape and Tree Plantation
- Construction of class room
- Construction of Reading Hall in Library
- Up-gradation of Computer Centre in Commerce Department
- Colouring of All Building
- Extension of Administrative Block
- Up-gradation of Parking
- Water Harvesting and Open Well Recharging
- Development of Sports Ground for Volleyball and Kabaddi
- To construct Open Stage for Cultural Performance.